EMPLOYER FORM FOR HILLEL CONNECTIONS SUMMER INTERNSHIP:

Name and Address of Company:

The Birmingham Jewish Foundation and The Birmingham Jewish Federation

Company website: www.birminghamjewishfoundation.org; [www.bjf.org](http://www.bjf.org)

Brief description of the Company:

Non-profits providing fundraising, programming and assistance for Jews and others in Birmingham, in Israel and throughout the world.

Name /Department of Intern Position: Multiple departments

College Majors Appropriate for this Position: Any major would be appropriate.

Potential Job Responsibilities for Hillel Intern:

Social media; assist with some programming and marketing; assist with accounting and documentation; researching other non-profits

Desired Skills for the Intern:

computer skills--Microsoft office and financial systems; facility social media and internet research; enthusiasm team work and tikkun olam (repairing the world)